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John Allen Chalk

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To: Tom Craven

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HERALD OF TRUTH

Radio and Television Programs

Professor Tom Craven Speech Department Pepperdine College 79th at Vermont Los Angeles, California

Dear Tom:

I recently talked with Jennings Davis regarding our Race Relations program to be conducted on the Pepperdine campus June 9-11. I have asked that tape recordings be made of all the major sessions, especially the student panel that will be conducted sometime during this three day period. Jennings has the full schedule which he can give you.

In view of a special series of lessons on the race problem to be delivered on Herald of Truth in the month of July, I would like to have professional recording made of this particular session, and possibly others as they develop more fully. Would you please take the responsibility for seeing that the necessary equipment, and technicians are on hand to record these sessions.

Our work demands a full track tape, recorded at 7 1/2 speed, with at least a 131 Scotch low print used. The normal peak for the recording should be 80% with an occasional 100% peak. No editing will be necessary, simply a full recording of the entire session.

I would hope that the kind of arrangements can be made so that this is done without notice and without announcement. The less obtrusive such paraphernalia is, the more natural will be the response of all concerned. I am writing to ask if you can possibly take the full responsibility to see that these recordings are made. Herald of Truth will fully reimburse you. A favorable response to this request will be hopefully awaited.

Sincerely yours,

John Allen Chalk Radio Speaker

JAC:hm