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John Allen Chalk: Personal Correspondence

John Allen Chalk

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12-28-1965

To: W.F. Cawyer

John Allen Chalk

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December 28, 1965

Mr. W. F. Cawyer  
Herald of Truth  
P.O. Box 2439  
Abilene, Texas 79604

Dear Brother Cawyer:

This may not be the best time to send you this information, but I thought it best to at least get it into your hands. In any office preparations for me, I would like for you to keep in mind that I will need a minimum of 180 linear feet of book shelving. I have that many feet of books presently that I will need to have in my office. I also hope that there will be some way in the arrangements to prevent my office from opening on to a hall. If a small secretary's office could be placed between any general entrances and my office, it would help a great deal in keeping down unnecessary traffic. I find this to be one of the greatest hindrances to my work here especially when attempting to meet sermon deadlines.

On a completely different matter, enclosed you will find a release concerning our radio program sent with the recent promotional materials. The special release for church bulletins indicates that the speakers for the program will be Batsell Baxter and George Bailey. There must be some mistake in this release; and if you are sending it to other stations some correction should be made and these forms destroyed.

The January 6 issue of the Gospel Advocate will carry my picture on the front page with an accompanying biography on another page of the same issue and an article written by me, "How We Will Meet the Challenge of 1966." If you can make any publicity use of this issue, you may want to request additional copies.

Fraternally yours,

John Allen Chalk

JAC:lc  
Enclosure

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