5-9-1963

From: Charlene W. Collier (5/9/63) - attachment enclosed

Charlene W. Collier

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Mr. John Allen Chalk  
Tennessee Polytechnic Institute  
c/o Leonard Crawford  
Cookeville, Tennessee

Dear Mr. Chalk:

When a toastmaster does a good job he always gets another call—so, this assures you that you did a very fine job at the recent Student NEA convention because this is an invitation for a "repeat performance."

Each year we bring together approximately 600 educational leaders from across the state for a three day meeting and at this time study our problems and seek solutions. This year our theme is Blueprinting the Future for the Tennessee Education Association. One of the highlights of this meeting is a banquet that features quite a serious address but along with it goes a "toastmaster with the light touch who adds fun to the occasion with the dignity necessary for the occasion."

This year the meeting is to be at Tennessee Polytechnic and the banquet will be on Friday evening at 6:00 P.M., June 7. We would like very much to have you serve in this capacity for us. Leonard Crawford is campus coordinator for this event. He has attended many of our previous meetings and can supply further information. I would appreciate having an answer from you very soon, so that our program may be completed. I will furnish you a list of people and their positions if they are to be introduced as I did for Student NEA. May we hear from you soon.

Thank you for your cooperation.

Sincerely yours,

(Mrs.) Charlene W. Collier  
Student NEA Consultant

CWC:ph

cc: Mr. Leonard Crawford
TEA LEADERSHIP CONFERENCE
Tennessee Polytechnic Institute
Cookeville
June 6-8, 1963

THEME: THE TEA--BLUEPRINTING ITS FUTURE

Thursday, June 6
5:00 - 6:30  Registration - Lobby, Derryberry Hall (Administration Building)
6:30 - 7:30  Smorgasbord Dinner - On the Quadrangle
7:30 - 9:00  General Session - Concert Hall, Derryberry Hall
             Presiding: W. O. Warren, President
             Invocation
             Greetings: Everett Derryberry, President of TPI
             W. O. Warren
             Conference Purposes: Don Sahli, Executive Secretary
             Address: Howard Warf, Commissioner of Education
             Ice Breaker - Tennessee Tech Gymnasium

Friday, June 7
7:00 - 8:00 A. M.  Breakfast, Cafeteria
8:15 - 12:15  General Session - Concert Hall, Derryberry Hall
              Presiding: W. O. Warren
              Group Singing
              Invocation
              8:30 - 9:00  Keynoter: Corma Mowrey, NEA staff member
              9:00 - 9:15  Orientation for the Day
              9:15 - 9:45  TEA Requests to Local Leaders for 1963-64
              9:45 - 10:00  Break
              10:00 - 10:45  Present TEA Services
                              Moderator: W. O. Warren
              10:45 - 12:00  Projecting Our Sights in the Future for Expanded Services and News Services
                              Moderator: Dana Swick, Vice-President
              12:00 - 12:15  Have We Overlooked An Area? (Suggestions from floor)
              12:15 - 1:15  Lunch, Cafeteria
              1:15 - 4:30  General Session
                              Presiding: Dana Swick
                              Plan of Procedure for the Afternoon
                              Discussion Groups
              5:30 - 6:00  Banquet, Cafeteria
                              Address: Robert DuBell, Associate Executive Secretary of Maryland
                              Education Association

Saturday, June 8
7:00 - 8:00  Breakfast
8:15 - 9:45  General Session - Concert Hall
             Presiding: W. O. Warren
             8:15 - 8:30  Instructions
             8:30 - 9:15  Opinion Poll, Evaluation, etc.
             9:15 - 9:45  We Predict for TEA - Dana Swick
             9:45 - 11:30  Interest Groups
                              Superintendents' Meeting with Commissioner Warf
             11:30 - 12:30  Lunch, Cafeteria