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From: E.M. Stevens

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April 1, 1963

Mr. John Allen Chalk
P. O. Box 474
Cookeville, Tennessee

Re: Open Account #135-280 JOH

Dear Mr. Chalk:

In order to liquidate your shares it will be necessary that you send us your certificate which must be endorsed just as registered and have your signature guaranteed either by your Keystone dealer or national bank or trust company. Then return the certificate with a letter telling us to liquidate both the issued and unissued shares and we will do so at the price in effect on the day your instructions arrive.

It would be our suggestion to mail the certificate to us via registered mail in order to insure safe arrival.

Cordially,

[Signature]

E. M. Stevens

EMS/s