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From: John B. Jenkins

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February 27, 1963.

Mr. John Allen Chalk  
542 North Washington Ave.  
Cookeville, Tenn.

Dear Bro. Chalk:

The elders are elated that you will be able to preach in our spring meeting. The proposed date, May 5-12, is ideal since we always try to avoid the busy weeks at the close of the school year in planning this effort. I had already informed them that you could not be here for either morning service on the two Sunday dates, if you should be available, so they understand that you will be speaking evenings only. If you should become available for either morning service, this schedule is always flexible.

As the result of your activities with the Optimist Club, you have many acquaintances in this area who are not members of the church. We plan to advertise extensively, by radio, handbills, and window displays. If you have a 'cut' or picture of yourself that we could get on the printed matter, I will appreciate getting it as early as possible. I will see that it is returned as quickly as possible, and since our printing is done locally there is little danger of it becoming lost.

I look forward to this privilege of working with you, and anticipate a highly successful meeting, for I know the preaching will be superb. We will do everything possible to have the church and the community in the highest state of readiness when you arrive the evening of May 5.

Fraternally, and for the Elders,

[Signature]

John B. Jenkins