

1-10-1964

To: Miami U, attn Office of Registrar

John Allen Chalk

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January 10, 1964

Miami University
Office of Registrar
Oxford, Ohio

Dear Sir:

I respectfully request that a transcript of my grades be sent to me at your earliest convenience. My record will be listed as John Allen Chalk.

Enclosed you will find a check for \$1.00. If this does not cover the requested service, please notify me.

Sincerely yours,

John Allen Chalk

JAC/sw

enc. check