9-1-1967

Student Association Meeting Minutes, 09-01-1967

Student Association

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FRIDAY - Sept. 1, 1967

8:00 Devotional - Sam Hester
8:15 Welcome & Introduction

Summer Developments:

1. School -
   a. 26 new faculty members - 22 alumni
   b. 3 return from Ph.d. Work
   c. New majors - Sociology & Physics
   d. 12 New Courses
   e. 88 Graduates
   f. 3 New Board Members
   g. New Girls dorm - January - 234 women
   h. Patti Cobb - rewired
   i. Lights on Campus
   j. Mission Seminar - 6 weeks 110 people
   k. Christian Workers Workshop - 700-800 people
   l. Citizenship Seminar - 400 High School Students
   m. Mr. Cox - Assistant to the President - Denver -
      1 week - administrative school
   n. Prices went up - tuition, board, room, registration
      fee, etc.
   o. Football team

2. Student Association
   a. Mary Beth Parks - Austin - U.T. November
   b. See Separate Sheet

9:00 Vice President - Gailyn Van Rheemen Speak
   very capable - give alot of work this year.

Treasurer Report (purchasing items) - Dave Young
G.F. $39.88, P.C. $10.00, Movie fund $79.46
Total - $419.34 $1900.00 New Books, How to
appropriate money, Dave - Requisition, Frugal,
Summer expenditures.

Keeping Records - Communications is one key to abtainning
the maximum results for effort spent,
in an organization. Comm. with the past
and future is just as important as comm.
in the organization at present.

The great harm caused by lack of continuity in student
government work cannot be overlooked. A quick search
through old issues of The Bison shows that students repeat
the same portests, the same way, year after year. Just
when the S.A. really begins to do something and get or-
ganized the year is over. D.S. The cycle begins all over.
What we want, and what we have had to a certain degree, is a S.A. with a memory - one whose members know the successes and failures of the past, know what must be done at present, and know how to proceed to do it. We don't want the S.A. at Harding to waste 3/4 of the year getting ready to begin.

The way to do this is through good record-keeping. Sufficient record-keeping improves daily operation & makes it easier to orient new leaders & transfer the reigns of power - all agree. Good records are great. Hard to translate it into action. If good habits are started - Easy to do. Besides - helps to organize ideas clearly.

Committee and Individual Projects report – on projects & duties. (See separate sheet)

1. Introduction - Problem or description of projects
2. Results of work - Facts
3. Pro's and Con's
4. Conclusions with supporting arguments
5. Recommendations & suggestions to successor
6. DATE
8. Step by step progress
9. All the details.

Keys - thorough research, clear thinking, good writing.

We cannot expect to be effective or even heard, unless what we say is the result of careful thought. Cannot approach adm. or students with vague ideas.

A report can be one of the most valuable assets an S.A. has. Begin where others left off. Expect such reports from each of you on assignments this week. Keep a list & appoint someone (helen) to collect.

MINUTES

3 Copies
Back in a few days
Pro's and Con's
Decisions & Why
If a motion is long - write it out for secretary
If you want to insure something in minutes - ask for entry

MEMO'S TO SUCCESSORS

All officers
Project Directors
Maybe Council
From Cabinet - Summary & Evaluation
INF on Personalities - channels of power
Details
Suggestions for improvement - New ideas
MEMOGRAPHING - Old Science Bldg.
Office Supplies Clear through SAP & TR
Secretarial Assistance

FILING SYSTEM - Date all the goes in - no good w/odate
2-3 copies of everything - many of some
Be consistent in filing
See other Sheet

Records not a waste of time - true bureaucratic -
efficient handling of routine tasks.

9:00 PARLIAMENTARY PROCEDURE - "There's action every minute
when this happy group convenes; to get
business into tangles, We can guarantee
more angles. When the town of Boston
guarantees in Beans."

Chorus of THEE I SING
by George S. Kaufman and Morrie Rysking

Originating in England in the 14th century
While seemingly difficult because of its technical language
it is based largely on common sense and courtesy.

Why Use It?
1. Get more done - tendency to talk among ourselves
   and goof around because we are all good friends.
2. More orderly and systematic
3. No nonsense
4. No unnecessary discussion or delay
5. Just one at a time may speak
6. Easier to take minutes - if long - write it out
7. Get out meetings sooner
8. Protects the rights of the individual and aids
   in maintaining a spirit of harmony
9. Protects the right of the minority to be heard
   and the right of the majority to rule in a demo-
   cratic manner.

Use book and give a brief summary of major points.

10:00 Break

10:15 Purpose of Cabinet and relationship to council
Name - very good, many others qualified
2 not picked
Work for the Council on special projects
Expect a lot from them
concentrate on one area
Not do work of council but take load from
Report to the President
Subject to approval of council for actions - final authority
& RESP.

Not unlimited authority in area
Make studies, do projects - report results - action taken
Do not want to give just busy work.
Possible new post - entertainment chairman

Cooperate closely - do not overload - they need authority also. They have resp already.

SCHEDULING EVENTS

1. Cheer calendar
2. Go through council - approval
3. Get approval from administration
4. Put on activity calendar in personnel office

COMMITTEE WORK

Guide for committee chairmen - read rules
memeograph more - secretary
much work by committees

CALENDAR DATES

Movie - sat.
Mixers - Mon. & Tues. 8:30 & 9:00
College Church meeting - Howard Horton - 5:30 & 7:30
I.D. Cards - Before noon Wed.
Tuesday - 10:45 - Intro. Council in orientation
Register - 1:00 Wed.
Transfer mixer - 8:30 - Wed.
Lily Pool devotions - Mon. & Thurs.
Sept. 8 - Fri. Watermelon Party & Classes begin 8:30
Sept 16 - 1st game - Rolla, Missouri
Oct. 6-7-8- MISSION WORKSHOP - David Lipscomb
Oct. 20-21 - CCC at Abilene
Oct 28 - Homecoming & senior day

Extra here if have time - until 11:00

11:00 EARBOOK

Sold in Summer at $2100 about 15
Have 500 plus
Development wants c.1 00 free - yes
Set up to sell at the first of school at information booth, when else? price?
Signs, record player, and workers.

Do we want to make and sell them this year?
need to tell Dean Bawcom yes
Hard to sell, time worry, 2 Yr. in a row
Do we owe it to the last council to try it again?
Grand idea yes, tell Dean Bawcom at mixer

S.A. BELLHOPS

David Jones - 100 boys
Saturday and Sunday
They need name tags
Someone to check with David Jones periodically.

INFORMATION BOOTH

Where?
When open? - 3 days before 8:00 a.m. - 9:00 p.m.
Signs? painting to & on.
Music? Earbooks? Record Player
What make the booth out of? Empire room or Emerald Room
Name tags for workers, and pins?
What Information - instruct - song cards.
Workers? How many? Boy and Girl? Big smile Friendly
Class name tags & pins
Map
Republican Booth

NAME TAGS FOR S.A. MEMBERS

Wear at all times
Assign someone to make them.
BANNER - Welcome - check in storeroom

FROSH AND TRANSFER MIXERS

Mon. Tues, Wed.
Decorate Emerald Room - Dianne Holder
Plan mixers - Dianne Holder
Entertainment
Advertise Mixers - Judy Pentecost and Carolyn Medearis
Refreshments - Deanne Holder
Speech by SAP?
Invite faculty - administration
Do What - just 39 min.

TRANSPORTATION FOR INCOMING STUDENTS

Signs at Bus and Train stations
Someone by the phone at all time
Cars and workers
When operative
Reimbursed at the rate of $.06 per mile.

INTRODUCE THE COUNCIL AND CABINET AT THE ORIENTATION SESSION

Tuesday - 10:45 - large auditorium
Short talk by SAP
10 minutes total
Can't have it at the mixers
Dr. Gilliam's idea
LILY POOL DEVOTIONALS

Mom. & Thurs. - 9:30
Allen Eldridge - Mike Frampton
Suggestions for improvement

11:00 REFRESHMENTS IN REGISTRATION LINE

- What?
- Music? Records and Record Player
- Signs?
- Workers
- Cool-aid - Dianne Holder
- Cups and Ice - Dianne Holder
- Serve those inside
- Trash cans

WATERMELON PARTY

- Order melons, how many? 100 last year
- Advertise - C.M. and J.P.
- Plan entertainment - people? faculty - cheerleaders, band speakers?
- Tables, barrels, truck to pick up melons
- Lights at filed - Dr. Olree
- Water hoses
- Knives, salt, napkins
- Invite faculty

12:00 LUNCH

1:00 Continuation of first Week's Activities
- MAKE ASSIGNMENTS

3:00 Work on assignments

5:00 Supper

6:30 Projects discussion

EXTRA

- Welcome Signs
- Time of S.A. - 6:00 on Tuesday
- ** Signs for college church meeting - open Patti Cobb Cafe. early
- also Wed. nights close 15 min. 5:30 - 7:30
- *** Movie - Saturday
- new faculty reception - See Dr. Gilliam
- Student Directories - get orders - adm. makes - Russ Simmons
- same price regardless of number
- Address of S.A. members - schedules later Rooms & boxes
- Off-Campus activities - Dianne Holder
- Approve & Choose
- All-School games
Homecoming Plans -

** Keys - $0.50 Deposit
put in file
get more?
office not for personal use
stay out of desks & files

** S.A. Reference Cards

** Yes Sir, "I'm Willing to Help"*

Date of election of class officers

Introduce football team in chapel before 1st game - Lynn Dixon

Schedule leadership conference & Club officers workshop

S.A. chapel programs

How to acquaint faculty with S.A. work

Reception?
Letter
Ask for suggestions

** PLEDGE WEEK

10th or 11th week
Handbook - 10th - Student affairs Committee
9 wk. tests
Lost council - 11th week
Rules punish for violation

** NAMES ON DOORS

** BANNERS FOR EACH FOOTBALL GAME & BOOSTERS

** TALENT BUREAU & ENTERTAINMENT CHAIRMAN

TWIRL WEEK

** LETTER TO ELDERS OF COLLEGE CHURCH

** SOCIAL RULES

** ASK SPEAKER TO CAMPUS * Fullbright, McClellan, Mills
Goldwater, Wallace, Rockefeller
etc. Nixon, Reagan,
committee - Dave Young
Judy Worth
Rick Davis
Ron Reeve Bellman

Rent Emerald Room - T.V. in Emerald Room

** Invite other schools to games

** Clear trophies in Heritage Center - Phi Delta