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Student Association Pre-School Conference Meeting Minutes, 09-04-1964

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S. A. Pre-school Conference

Sept. 4, 1964

8:00 a.m.

The pre-school conference was attended by the executive council: David Burks, Hollis Black, Jim Wilson, Doris Bush, Dwayne Van Rheenen, Eileen Mazurn, Kathy McVickers, Ken O'Neal, Linda Byrd, and Darwin Keichline. Four cabinet members also attended the conference: Richard Abshire, special projects chairman, Leah Gentry, advertising chairman, Ann Griffin, social chairman, and Kile Smock, movies chairman.

The 1964 conference was opened with a devotional prepared by Ken O'Neal. Dave gave a very hearty welcome to the conferees. He introduced the cabinet members and Dennis Organ, editor of the BISON, who will sit in on part of the conference. Dave explained that the first edition of the BISON would feature the S.A. and that we would pay part of the cost.

Dave addressed the council concerning the Student Association. (An outline of his speech is at the end of the minutes.) He stressed that nothing succeeds like success!

Following his speech Dave reviewed some of the summer activities of the S.A. He showed the conferees a sample letter which he had written and sent to all new students this summer. He also showed them the new S.A. letterhead stationery printed for this year's council.

Dave next read two letters from Dr. Benson. In the first, Dr. Benson consented to speak to the council the first week of the school year. The second letter stated that the approved place for hanging the Stapleton Memorial is Science Hall. The oil painting has been framed and a second plaque made (misspelled word in the first). To the council's chagrin; however, Kile Smock noticed a repetition of words as the conferees were admiring the second plaque. A new one will be engraved as soon as possible.

Dave read a third letter from Lott Tucker. Mr. Tucker explained that due to a shortage of workers on the construction program, the maintenance department had not had time to build the lost-and-found cabinet, a project of last year's council. He suggested that we find someone else to do it. Dave said he would try to get the cabinet built soon and put it into operation. At that time details will be worked out as to how the council will operate it.

Dave stated that it was his duty to recommend students for certain faculty committees. He said he would announce his recommendations at the first regular meeting.

Dave stated next that he would be making a chapel speech the first week of classes. In this speech he will outline many of the S.A.'s aims for the coming year.

Dave asked the other three officers to give short talks. Serving others was their key phrase as they enthusiastically expressed high hopes for a great year. Jim Wilson concluded by giving a report on last year's expenses (his report is in a separate file) and stated that on August 6 the S.A. balance was \$67.66, but some money has been spent since then. He explained, however, that the council would probably operate in the red a few weeks until the business office reimburses us from the registration fees. Jim requested that each council and cabinet member tell him how much money and for what all money is to be spent.

Council dismissed for morning break . . .

Dave resumed the conference by asking for a short spontaneous talk from each of the class representatives. Determination and inspiring zeal characterized their remarks. Dave thanked the representatives for their very encouraging comments.

Next, Dave referred to the folder which he had given each conferee. He stressed the importance of keeping complete and accurate records of the year's activities. Every council and cabinet member is to maintain an orderly folder on all activities. The secretary will keep the file cabinet where records will be placed.

Dave also stated how important it was to be a good committee chairman. Each council member was given a copy of "Guide Points for Committee Chairman" which Dave read over and reemphasized.

Dave showed an example of last year's S.A. work information form which was filled out by students in the registration line. He suggested that with revision it could serve a more useful purpose. Ken O'Neal also questioned the value of the small S.A. card which has had little significance or purpose in the past. The council debated the value of both the form and the card and decided to dispense with the card but revise the S.A. information form to serve a dual purpose: (1) as a basic file on all students, and (2) as a record of how each student would like to help the S.A. An alphabetical listing will be made of all students who circle one particular item on the form and will then be given to the cabinet member who is directing that activity. It is hoped that in this way the S.A. will be able to use many more students and especially those who would really like to help.

Dave next asked Kile Smock, movies chairman, to report on this year's movies. Kile first explained the process of selecting movies. He announced that the cinema scope screen and projector would soon be set up and that many of our movies this year would be in cinema scope. He reported a balance in the film fund of \$394.27 as of July 24. He concluded by announcing the names of the movies confirmed up to Christmas time.

Partially as a result of last year's council's work, the administration realized the value of an orientation program for new students. Such a

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program is to be initiated this year; Dean Lawyer is in charge. A part of the program will be the introduction of the S.A. officers and a short speech by David on the purposes and plans of the Student Association.

Dave announced that the S.A. will be in charge of the New Student-Faculty Reception formerly sponsored by the Alumni Association. Dean Lawyer's office will pay for the refreshments and the S.A. will plan the program. The Big Sisters were asked to serve the refreshments.

Organization of the first week's activities was next on the agenda:

The question of who was responsible for meeting students at the train and bus stations arose. Other organizations (Circle K, social clubs) have helped in the past, but the conferees felt that the S.A. could take the responsibility. Richard Abshire was appointed to organize transportation from the depots to the campus. Darwin Keichline was asked to organize other boys to help the girls carry in their luggage.

A second activity of the first week sponsored by the S.A. is the information booth. Dwayne Van Ehsenen was placed in charge. The council decided they would like to decorate the booth and have stereo music. The booth will be set up Saturday afternoon, Sunday, and Monday morning. The S.A. members will take turns working at the booth where students will obtain name cards, information, and encouragement.

The S.A. will again serve refreshments for registering students. Music and Kool-aid will help make standing in line more bearable!

Another activity of the S.A. will be the posting of new students' I D pictures. The S.A. will also provide workers to help Mr. Simmons in taking these pictures.

A very important activity of the first week is the new student mixers. The number of mixers and the time was considered. The council voted to have

three mixers--one Monday night and two Wednesday night (divisions: A-F, G-M, N-Z). Ann Griffin, social affairs chairman, will be in charge of refreshments.

The all-school watermelon party will be Friday night. Ken was placed in charge. The feast will be at the college park. On the program are a watermelon-eating contest, entertainment, pep rally, and presentation of the school's new mascot, a baby bison! At that time will be the announcement of the Name the Baby Bison Contest which will be sponsored by the S.A.

Last but not least of the responsibilities of the first week is advertising and sign making. The following is a list of signs and some explanation:

1. "S. A. Welcomes You!" signs
2. Information Booth signs
3. Welcome signs at the bus and train depots with a phone number to call for ride to campus
4. Sign with directions to church and list of church services
5. Sign for refreshment stand in registration line
6. Freshmen Mixers - to advertise
7. New Student-Faculty Reception - to advertise
8. Watermelon Party - to advertise
9. S.A. bulletin board - attractive display and welcome

Formal meeting of the conferees was dismissed at 2:30 to make signs and carry out various assigned responsibilities.

The council met together again at 6:30 to complete signs and have an informal brainstorming session.

First off was a discussion on an S.A. Christmas project. Last year's Dolly Drive was a big success and much appreciated. The council was wholeheartedly in favor of another major Christmas project but a final decision on what it would be was postponed.

Last year the S.A. sponsored an officers' workshop which many students have requested us to have again. Ken told the conferees about an all-campus leadership meeting which was conducted at L.C.C. It's purpose was to build enthusiasm and strengthen campus leadership. The council felt there

was a very definite need for developing stronger leaders within our student body. After some discussion, we decided that both a meeting of campus leaders and an officers' workshop would be valuable in strengthening campus leadership and also in providing a good communication link between the S.A. executive council and the student body. Kathy moved that we have an orientation meeting for all campus leaders. The motion was seconded and unanimously accepted. A tentative date was set for Monday, September 21. An officers' workshop will be held later on in the year. At one of the first regular meetings Dave plans to summarize the program of last year's workshop. Then the council will be better prepared to plan this year's workshop.

The cafeteria line cutting issue was brought up. The council agreed that the problem had virtually been eliminated through the efforts of last year's S.A., so we hoped that initial positive reminders--putting up catchy signs in the cafeteria and having a humorous skit in chapel--will cause students to be conscious of their courtesy for others. Dwayne was asked to plan the skit.

A Homecoming parade was debated and the council voted to dispense with a float parade as did last year's S.A. A car caravan and a bigger bonfire were considered. Further decisions were postponed.

The first day of the pre-school conference was adjourned at 8:00 p.m.